

## **ALLERGY RECORD**

## Allergies to be assessed include:

- 1. Drugs
- 2. Food
- 3. Environmental agents (including latex, tape, contrast media)

See guidelines on reverse. Page \_\_\_\_ of \_\_\_

No Change in Allergy Information									
Allergy information confirmed as per current PowerChart Allergy Profile with <b>NO CHANGES</b> . (as viewed in PowerChart and the attached Allergy Profile)									
Printed	Name/Si	gnature:			Date: Time:				
PROCESSED BY: DATE (YYYY/MM/DD): T				D): TIME:	RN / RPN INITIALS	):	DATE (YYYY/MM/DD):	TIME:	
OR									
Allergy Information Not Previously Recorded or Requires Updating									
☐ No	Known <b>D</b>	rug Aller	gies	☐ No Known <b>Food</b> Allergies		☐ No Known <b>Environmental</b> Allergies (including latex, tape and contrast media)			
☐ Unable to Collect Drug Allergies				Unable to Collect Food Allergies		-	☐ Unable to Collect Environmental Allergies		
ADD (√)	CANCEL (√)	MODIFY (√)	SU	BSTANCE	REACTION TYPE A = Allergy S = Side Effect I = Intolerance		REACTION / SYMPTOMS OR REASON FOR CHANGE		
☐ Allergy information continued on next page.									
Printed Name / Signature: Date (YYYY/MM/DD):								Time:	
PROCESS	ED BY:		DATE (YYYY/MM/DD	D): TIME:	RN / RPN INITIALS	i:	DATE (YYYY/MM/DD):	TIME:	

## **ALLERGY RECORD - GUIDELINES FOR USE**

The purpose of this multidisciplinary form is to facilitate an accurate record of the patient's allergies by minimizing the number of places where allergy information is recorded in the health record. The information on this form is entered into PowerChart. A new Allergy Record is completed on each hospital visit. Recurring ambulatory visits, as part of an ongoing treatment plan, do not require additional record completion.

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Primary Sources of Allergy Information  • A red armband may be used in some facilities to alert care providers of a patient's allergies. The armband will not contain specific allergy information.	<ul> <li>Allergy Record - paper</li> <li>Allergy tab - PowerChart</li> <li>Kardex - in those areas that use this</li> <li>NB: Patient and family should be consulted re allergies prior to initiation of any intervention.</li> </ul>			
Location of the Allergy Record	Placed at the front of the paper health record.			
Initiation of Allergy Record	<ul> <li>On each visit to the hospital, a copy of the Allergy Profile in PowerChart is printed and placed on the front of the admission chart.</li> <li>The Allergy Record is attached to this print out for completion by the Regulated Health Professional (RHP) documenting the patient's allergy history on admission.</li> </ul>			
How to Complete this form  The allergy record includes review of all three categories of allergies - drugs, food and environmental.	<ul> <li>The RHP reviews the allergy information printed on the printout from PowerChart with the patient and / or family for accuracy and completeness.</li> <li>The RHP documents confirmation of, new, changed or additional allergy information on the Allergy Record.</li> </ul>			
<ul> <li>Allergy information accurate / complete</li> <li>Complete the section titled</li> <li>"No Change in Allergy Information".</li> </ul>	<ul> <li>Place a ☑ in the box beside the first statement "Allergy information confirmed"</li> <li>Sign with both a printed and written signature and complete the date and time.</li> <li>Draw a line through the lower section of the Record to avoid the addition of information at a later time. Use a new record for any subsequent changes.</li> </ul>			
Allergy information not previously recorded     Complete the section titled     "Allergy Information Not Previously Recorded or Requires Updating".	<ul> <li>Place a ☑ in the appropriate box if the patient / family reports No Known Drug, Food or Environmental Allergies.</li> <li>Place a ☑ in the ADD column and record allergies, including the information as to type of reaction and response to the substance.</li> <li>Place a ☑ in the box to indicate if additional pages are required to document a long list of allergies.</li> <li>Sign with both a printed and written signature and complete the date and time.</li> <li>Draw a line through any unused lines of the Record to avoid the addition of information at a later time. Use a new record for any subsequent changes.</li> </ul>			
Adding to or amending information already documented in PowerChart     Complete the section titled     "Allergy Information Not Previously Recorded or Requires Updating".	<ul> <li>Place a ☑ in the appropriate column to indicate that the information being recorded is Adding to, Canceling, or Modifying allergy information already available in PowerChart.</li> <li>Record new information in the appropriate spaces including the relevant information as to type of reaction and response to the substance.</li> <li>Place a ☑ in the box to indicate if additional pages are required to document additional information.</li> <li>Sign with both a printed and written signature and complete the date and time.</li> <li>Draw a line through any unused lines of the Record to avoid the addition of information at a later time. Use a new record for any subsequent changes.</li> </ul>			
Unable to Collect	Only used when immediate care must be provided and collection of a complete allergy history is not possible. Expectation is that a complete history will subsequently be obtained.			
Reconciling allergy information with other primary sources  On completion of the Allergy History, the information is transcribed / processed for better accessibility to the health care team.	<ul> <li>Flag the chart to identify that there is new information to be transcribed</li> <li>Unit staff transcribe the information onto the Allergy section of the Kardex.</li> <li>Initial in the space provided including date and time.</li> <li>When processed by an RN or RPN, the processor section is left blank.</li> <li>Send a copy of the Allergy Record to Pharmacy to be reconciled with the Allergy information in PowerChart.</li> </ul>			
Disciplines other than pharmacy with write access to the Allergy Profile in PowerChart	Complete the Allergy Record as per these guidelines in addition to inputting the information in PowerChart.			